

INTERNAL PETRAS OPPORTUNITIES FUND CALL FOR PROPOSALS APPLICATION FORM

* Question is required for completion of application.

Registration Details

First Name

Last Name

Email Address

Section 1: GENERAL PROJECT DETAILS

1* Project/ Activity Title
Please include acronym

2* Please describe the type of project/ activity proposed
Such as short-term project, secondment, fellowship, workshops, etc.

3* Please provide a summary of the proposed project/activity and its expected outcomes
(Max 400 words)

4* Project/ Activity Duration (in months)

5* Total PETRAS funding requested (Please state this amount at 80% fEC)

6* What is the total user partner/ non-PETRAS academic collaborator match funding secured/ pledged (in GBP)
If both cash and in-kind matched funding are being provided, please differentiate and provide total figures for both

Section 2: PROJECT TEAM

7* Principal Investigator: Title, full name & position held

8* Principal Investigator: University

9* Principal Investigator: Department and email address

10* What disciplinary contribution or other relevant expertise and role in the project/ activity will the Principal Investigator have?
(Max 200 words)

11 Co-Investigator 1: Title, full name & position held (if applicable)

If there are no Co-Is on this bid please skip this section

12 Co-Investigator 1: University (if applicable)

If there are no Co-Is on this bid please skip this section

13 Co-Investigator 1: Department and email address (if applicable)

If there are no Co-Is on this bid please skip this section

14 What disciplinary contribution or other relevant expertise and role in the project/ activity will Co-I 1 have?

If there are no Co-Is on this bid please skip this section

(Max 200 words)

15 Co-Investigator 2: Title, full name & position held (if applicable)

If there are no Co-Is on this bid please skip this section

16 Co-Investigator 2: University (if applicable)
If there are no Co-Is on this bid please skip this section
(Max 200 words)

17 Co-Investigator 2: Department and email address (if applicable)
If there are no Co-Is on this bid please skip this section

18 What disciplinary contribution or other relevant expertise and role in the project/ activity will Co-I 2 have?
If there are no Co-Is on this bid please skip this section

19 Named Researcher (if known)
Please add their full name, university & email address
Please also provide details of their previous involvement in PETRAS if applicable

20* Will you need to recruit new staff for the proposed work?
If yes, please provide further details.

Section 3: USER PARTNER DETAILS

21 User Partner 1 (if applicable)

Please list the (i) organisation name, (ii) organisation type and (iii) your contacts name and job title at the organisation

Note: PETRAS defines a User Partner (aka project partner) as a collaborating organisation who will have an integral role in the proposed work

22 Please upload User Partner 1 Letter of Support (if applicable)
(Not applicable for paper form.)

23 User Partner 2 (if applicable)

Please list the (i) organisation name, (ii) organisation type and (iii) your contacts name and job title at the organisation

Note: PETRAS defines a User Partner (aka project partner) as a collaborating organisation who will have an integral role in the proposed work

24 Please upload User Partner 2 Letter of Support (if applicable)

(Not applicable for paper form.)

25 User Partner 3 (if applicable)

Please list the (i) organisation name, (ii) organisation type and (iii) your contacts name and job title at the organisation

Note: PETRAS defines a User Partner (aka project partner) as a collaborating organisation who will have an integral role in the proposed work

26 Please upload User Partner 3 Letter of Support (if applicable)

(Not applicable for paper form.)

27* Please provide details of contributions from all user partner(s) including the nature of the collaboration with the user partner(s) and how they will participate in the proposed work (relevant expertise and role in project/activity).

(Max 400 words)

Section 4: PROJECT/ ACTIVITY DETAILS

28* Proposed project/ activity start date

29* Proposed project/ activity end date

30* Please select one PETRAS Lens and one Sector that is most aligned your proposal.

(Circle all that apply)

a) Lens: Building Public Value at the Edge

b) Lens: Law & Economics at the Edge

c) Lens: Useful, Useable Decentralisation

- d) Lens: Securing the Edge
- e) Sector: Ambient (Built Environment/ Homes/ Cities/ Public Spaces)
- f) Sector: Health and Wellbeing (Critical care to leisure wearables)
- g) Sector: Infrastructure (including Digital)
- h) Sector: Supply Chains and Control Systems (Industrial/ Buildings/ Utilities)
- i) Sector: Transport and Mobility
- j) Sector: Agritech

31* Outline your impact plan (and also indicate potential sources of continuation funding)
(Max 350 words)

32* Please upload your Case for Support document here.

This should be a maximum of two pages and should describe the proposed project/activity's:

- (i) Background and rationale,
- (ii) Aims,
- (iii) Approach, plan and methods (add Gantt chart if required),
- (iv) Proposed project milestones and deliverables (add Gantt chart if required),
- (v) What benefits this proposed work will bring to PETRAS?, and
- (vi) Measures of success.

Please note: this document should have minimum 2 cm margins and use a minimum sans serif font size of 11 pt. The use of diagrams, tables, and other graphics that aid comprehension is encouraged. No more than 2 pages. To be provided as a PDF file.

(Not applicable for paper form.)

Section 5: PROJECT FINANCIAL DETAILS

33* Please input the total budget requested on the table below (should include all PI and Co-I costs)

	100% fEC	80% fEC (Funding Requested)
DI Staff Costs		
DI Travel and Subsistence		
DI Other		
DA Investigator Costs		
DA Other		
Infrastructure Technician Costs		
Estates		
Indirects		
TOTALS		

34 University 1 Costs

If more than one institution is applying for funds, please split the costs and insert budgets on separate tables

	100% fEC	80% fEC (Funding Requested)
DI Staff Costs		
DI Travel and Subsistence		
DI Other		
DA Investigator Costs		
DA Other		
Infrastructure Technician Costs		
Estates		
Indirects		
TOTALS		

35 University 2 Costs

If more than one institution is applying for funds, please split the costs and insert budgets on separate tables

	100% fEC	80% fEC (Funding Requested)
DI Staff Costs		
DI Travel and Subsistence		
DI Other		
DA Investigator Costs		
DA Other		
Infrastructure Technician Costs		
Estates		
Indirects		
TOTALS		

36* Please upload a budget breakdown from your organisation's financial system.
If more than one university is involved ensure that budgets from each institution are uploaded.
(Not applicable for paper form.)

37* Please outline your justification of resources below
 (Max 400 words)

38* Financial contact: Name and email address
 Please state the representative at your department/ school who finance queries should be directed to
Note: please include this information for all universities requesting funding

39* Contracts contact: Name and email address
 Please state the representative at your university who research agreements should be sent to and contractual queries be addressed to
Note: please include this information for all universities requesting funding